

Library Dashboard User Guide

For managers of Érudit subscribing institutions
and partner libraries

érudit

COALITION
PUBLICA



Access to the "**Dashboard**" is granted only to the email address of the administrator account of each Érudit subscriber or partner institution. Please note that each institution has only one administrator account, and only one email address may be associated with it.

To obtain or modify the email address associated with your institution's administrator account, please contact us at client@erudit.org.

If you have any questions regarding your Dashboard, please contact us at client@erudit.org.

Summary

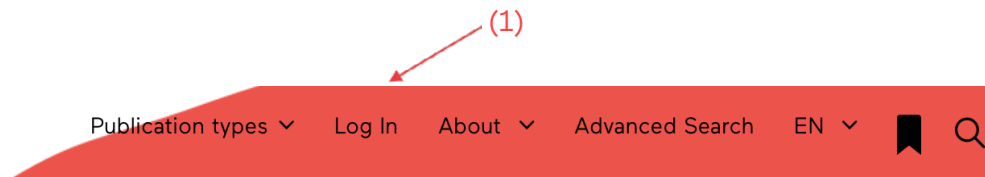
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0. Log into your Library Dashboard

The **Dashboard** gives you access to services and information regarding your institution's journal subscriptions. This includes usage statistics, registered IP addresses, institutional logos, collection management, etc.

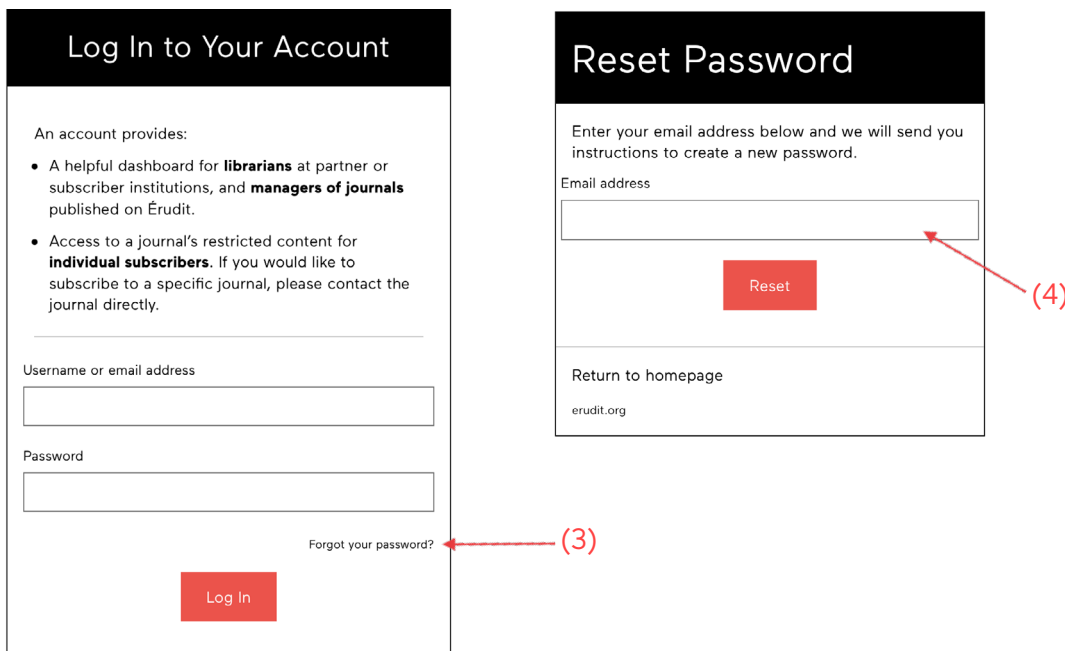
To connect, you must log in at erudit.org.
In the menu at the top of the page, click on "Log In". (1)

If you do not have access to your library's **Dashboard**, send us a request by email at client@erudit.org.



A dialogue box will appear. Enter your username or email address, followed by your password.

Click on "Log In". (2)



To reset your password, click on "**Forgot your password?**" (3). On the next page that appears, enter your email address (4).

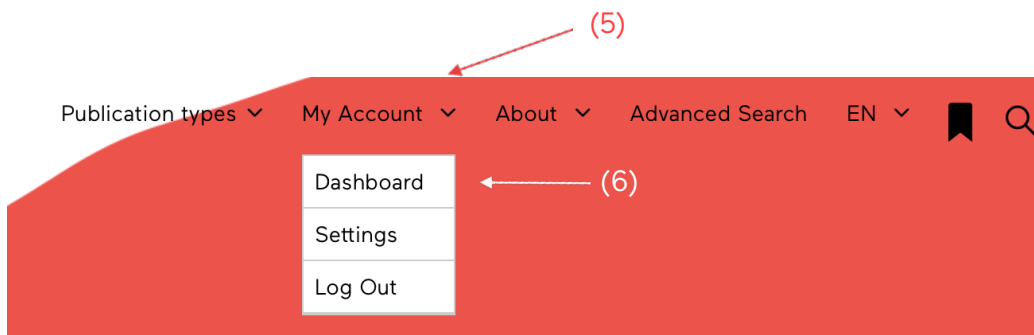
Then follow the link sent by email to choose a new password.



Please note: if you do not receive the reset email, please check your spam folder.

If it is not there, write to us at client@erudit.org.

You can verify that you are logged in by noting that the "Log In" menu item at the top of the page has changed to "My Account". (5)



Once logged in, the **Dashboard** will load automatically.

To go back to the **Dashboard** after browsing other pages on erudit.org, use the button of the same name in the drop-down menu. (6)

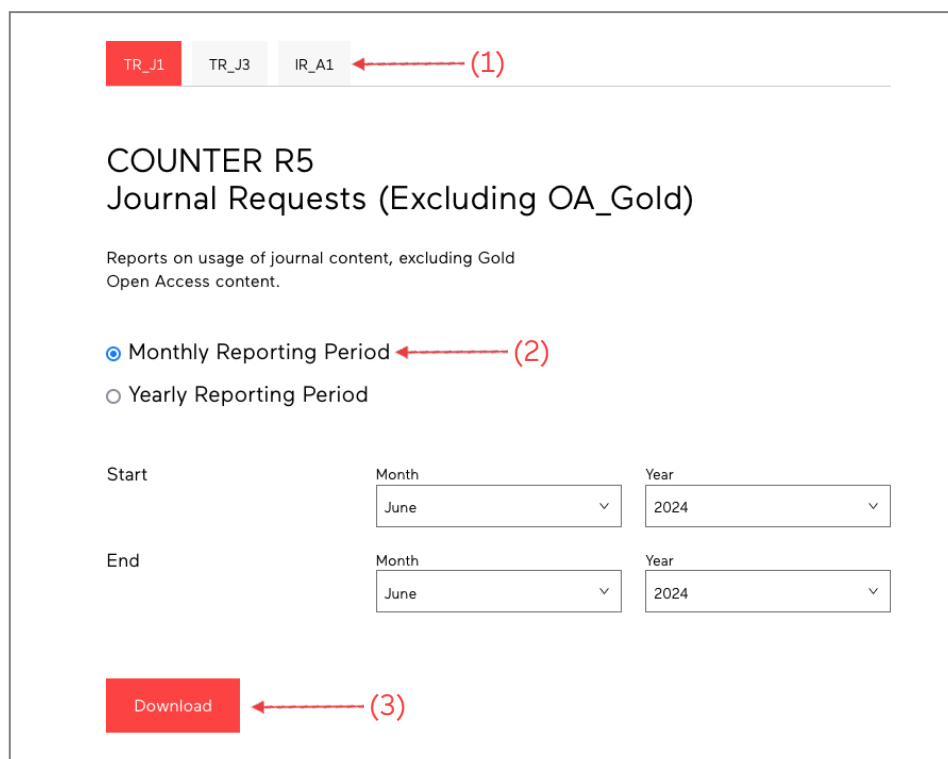
1. Statistics

Once you have logged into the **Dashboard**, click the "**Statistics**" tab in the left-side menu. You will access usage statistics for the journals your institution subscribes to. The available reports comply with the COUNTER (R5) standard.

Determine what type of report you would like (TR_J1, TR_J3 et IR_A1) and click the appropriate tab. **(1)**

Use the drop-down menus to specify the time period that the report should cover (a monthly or annual period). **(2)**

Click "**Download**". **(3)**



The screenshot shows the "COUNTER R5 Journal Requests (Excluding OA_Gold)" report interface. At the top, there are three tabs: "TR_J1" (highlighted in red), "TR_J3", and "IR_A1". A red arrow labeled "(1)" points to the "IR_A1" tab. Below the tabs, the title "COUNTER R5 Journal Requests (Excluding OA_Gold)" is displayed, followed by the subtitle "Reports on usage of journal content, excluding Gold Open Access content." Underneath, there are two radio button options: "Monthly Reporting Period" (selected) and "Yearly Reporting Period". A red arrow labeled "(2)" points to the "Monthly Reporting Period" option. Below these options, there are two rows of date selection fields. The "Start" row has "Month" (June) and "Year" (2024) dropdown menus. The "End" row also has "Month" (June) and "Year" (2024) dropdown menus. At the bottom left, there is a red "Download" button. A red arrow labeled "(3)" points to this button.

In addition, consultation reports can now be retrieved via SUSHI client software, automating the collection of your consultation statistics. Your login details for configuring your SUSHI client can be found in the "**Login Settings**" section of your **Dashboard**. For more information on SUSHI, please refer to section 5 of this guide.


2. IP Addresses

The "IP Addresses" tab allows you to consult the IP address ranges currently registered for your institution. Your users can access your subscriptions from these addresses.

To inform us of a change in your IP addresses, please write to client@erudit.org.

Registered IP address ranges

Title	Start	End
Aarhus Universitet - Accès multiples	193.50.170.0	193.50.170.255
Aarhus Universitet - Accès multiples	193.50.171.0	193.50.171.255
Aarhus Universitet - Accès multiples	193.50.172.0	193.50.172.255
Aarhus Universitet - Accès multiples	193.50.173.0	193.50.173.255
Aarhus Universitet - Accès multiples	193.50.174.0	193.50.174.255
Aarhus Universitet - Accès multiples	193.50.175.0	193.50.175.255



3. Collections

Under the "Collections" tab, you will find dynamic title lists. These lists contain metadata describing the status for all of Érudit's collections. They are KBART-compliant.

Click on a title or collection to download the dynamic list in TXT format. **(1)**

KBART dynamic title lists

Dynamic title lists provide metadata that describe the status of collections on the Érudit platform and are KBART-compliant (NISO RP-9-2014).

- Toutes les revues / All Journals - 2024  **(1)**
- Collection Complète / Complete Collection - 2024
- Collection Culturelle / Cultural Collection - 2024
- Collection Humanités / Humanities Collection - 2024
- Collection Libre Accès / OA Collection - 2024
- Collection Santé et Services sociaux / Social and Health Care Collection - 2024
- Collection Savante / Scholarly Collection - 2024
- Collection Sciences sociales / Social Sciences Collection - 2024

4. Institutionnal Logo

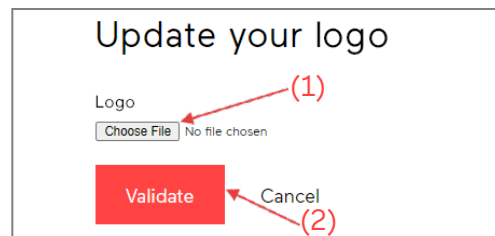
This section displays the logo associated with your library. This logo will appear under the phrase "Your access is provided by" each time one of your users logs into our platform from your network.

The logo may not exceed **140 x 140 pixels**. If it does, it will be automatically resized. The following formats are accepted: **PNG, JPG** and **GIF**.

4.1 Adding your logo

Click "**Choose file**" to select your logo file from your computer. The file name will appear to the right of the button. **(1)**

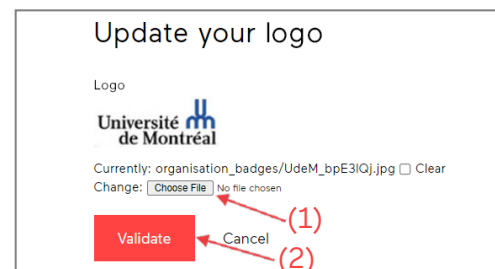
Click "**Validate**" to add your logo. A message will confirm the modification. **(2)**



4.2 Updating your logo

To update your logo, click "**Choose file**". The file name will appear to the right of the button. **(1)**

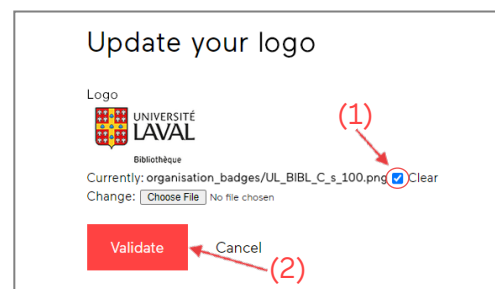
Click "**Validate**" to update your logo. A message will confirm the modification. **(2)**



4.3 Removing a logo

To remove a logo that has already been uploaded, check the "**Clear**" box. **(1)**

Click "**Validate**" to remove your logo. A message will confirm the modification. **(2)**



5. Connexion Settings

This section describes the connection settings required to configure your tools to use the SUSHI (NISO Z39.93-2014) and Z39.50/SRU/SRW protocols for Érudit resources, as well as the recommended configuration when using EZproxy.

SUSHI(Z39.93-2014)

The SUSHI protocol (NISO Z39.93-2014) allows you to automate the collection of your COUNTER consultation statistics. Use the connection settings displayed in the "Connection Settings" section of your dashboard to retrieve your institution's consultation statistics from the erudit.org platform. An API key is not required for this purpose.

Tip: Simply click on the red text to copy the information to your clipboard.

Sushi Requestor ID	[redacted]
Client reference ID	[redacted]
URL	https://counter-r5-sushi.erudit.org/
API Key	Not applicable

Z39.50 / SRU / SRW

Click the text in red to copy it to your clipboard; this will allow you to paste it into your Z39.50 client.

Server	z3950.erudit.org
Port	210
Database	Erudit

Recommended stanza for EZproxy

Here is the recommended stanza to access Érudit's resources if you are using EZproxy.

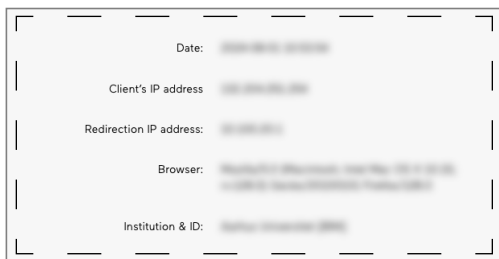
URL	https://www.erudit.org
HJ	https://depot.erudit.org/
HJ	https://journals.lib.unb.ca/
DJ	erudit.org
DJ	depot.erudit.org/

6. Diagnosis

This section provides useful tools if you have trouble logging in. Please send an email with your information to us at client@erudit.org. We will try to resolve the issue for you.

6.1 Your account

If you're having connection problems, send us a screenshot of the information provided in the box. This information will allow us to determine how to help you.



6.2 Your subscriptions

This section lists out your institution's journal subscriptions. If this list differs from your records, contact us at client@erudit.org.

24 images [images]	Les Cahiers de droit [cd1]
À bâbord ! [babord]	Les Cahiers de lecture de L'Action nationale [lecture]
Acadiensis [acadiensis]	Les Cahiers des dix [cdd]
Alberta Journal of Educational Research [ajer]	Les écrits [lesecrits]
Anthropologie et Sociétés [as]	Lettres québécoises [lq]
Apprendre et enseigner aujourd'hui [aea]	Liberté [liberte]
Archéologiques [archo]	Lumen [lumen]
Archivaria [archivaria]	Lurelu [lurelu]
Archives [archives]	Magazine Gaspésie [mgaspesie]
Assurances et gestion des risques [agr]	Management international [mi]
Atlantic Geoscience [ageosci]	Mediaeval Studies [mediaeval]
Bulletin d'histoire politique [bhp]	Mens [mens]
Bulletin de la Société d'Histoire de la Guadeloupe [bshg]	Meta [meta]
Cahiers Charlevoix [ccharlevoix]	Moebius [moebius]
Cahiers d'histoire [histoire]	Muséologies [museo]
Cahiers franco-canadiens de l'Ouest [cfco]	MUSICultures [musicultures]
Caminando [caminando]	Nouveaux Cahiers du socialisme [ncs]

Library Dashboard User Guide

If you have questions about the services available through your Library Dashboard, please contact us at: client@erudit.org